

Stonehouse Park Infant School



Stonehouse Park
Infant School

The BEST start for every child so every child can be the BEST they can be.

Home Learning Policy

**(This policy should be read in conjunction with
Safeguarding Policy)**

Date Ratified by Governors: October 2020

Review Date: October 2021

Our Vision Statement

For every child to set out confidently on the adventure of learning: curious about the world, excited about their future, positive of their ability and caring towards other people.

Our Aims:

Curious about the world

- To promote awareness and understanding of other cultures.
- To develop the children's motivation, discovering their special interests and talents.
- To introduce children to a wide range of new experiences, ideas and activities.
- To encourage the children to ask questions about the world, talk about their ideas and express their opinions.

Excited about their future

- To make children excited about learning and eager to move on to the next stage of their learning.
- To help children to look beyond their immediate surroundings and their own personal circumstances.
- To shape a curriculum which will develop the knowledge and skills that children will need to meet the challenges of their future lives.
- To involve children in problem solving and develop their capacity to be active citizens

Positive of their ability

- To help children to reach the highest levels of achievement in all they do.
- To demonstrate to all children that they are able to learn and that they can succeed.
- To provide the highest quality of teaching for all children and to meet every child's individual needs.
- To develop children's awareness of their own learning and the value of resilience, perseverance and dedication.

Caring of other people

- To develop sensitivity to the feelings and concerns of other people.
- To demonstrate compassion, respect for others and develop a moral understanding.
- To learn how to co-operate and work with other people.



Stonehouse Park Infant School Home Learning Policy in Response to Covid-19



Rationale:

At Stonehouse Park Infant School we are determined that every child who attends our nursery and school will have the BEST possible start to their primary education. We are currently living and working through unprecedented times. This policy sets out the actions we will take to ensure that children's learning is not interrupted and we keep in regular contact with families in the event of:

- Full school closure as directed by the government/ local authority due to covid-19 restrictions.
- Year group/class bubble closure due to a confirmed case of covid-19 in a child or member of staff in that bubble.
- A child at home self-isolating due to a confirmed case of covid-19 within their household.
- A member of staff working from home as they are self isolating due to a confirmed case of covid-19 in their household.

This policy is also intended to protect the physical and mental health of our staff team as well as that of our children and families.

This policy aims to:

- Ensure consistency in the approach to learning at home for children who aren't in school.
- Set out expectations for all members of the school community with regards to home learning
- Provide appropriate guidelines for data protection

Roles and Responsibilities:

Teachers:

When providing home learning teachers must be available between 9.00 am and 3.00 pm. If they are unable to work for any reason during this time, e.g. due to illness or caring for a dependent, they should report this using the normal absence procedure.

When setting home learning teachers are responsible for setting work for individuals who are self-isolating and/or for the class bubble.

The school will provide a pack of resources for the family to include learning journal, pencil, crayons, pencil sharpener & learning sheets e.g. to practise phonics, number and handwriting.

The learning plan for the week will be e mailed to parents with the supporting resources saved in Google Docs.

The teacher will make contact with individual families who are self- isolating daily via text or e mail.

In the event of the whole class bubble being shut the teacher will make a daily film to say hello to the children and to set out the plan for the day. This will also include a story. The film clip will be uploaded to Google Docs. And be put on the school facebook page and website.

In the film clips staff will be dressed as though they were teaching in school and be filmed against a bare background and in a quiet space.

Parents can respond to the teacher via e mail and Google Docs. Messages and e mails to staff will not be answered after 4.30 pm but will be addressed the following day.

Teachers will keep in regular touch with families during the period of absence by daily text/ email and weekly phone call.

Any complaints or concerns shared by parents will be managed using our school complaints and safeguarding policies. These are available on our website.

The teacher will follow up any non-engagement with the parent initially and then report this to the DHT/HT.

Teaching Assistants:

When supporting with home learning the teaching assistants must be available for their contracted hours. If they are unable to work for any reason during this time, e.g. due to illness or caring for a dependent, they should report this using the normal absence procedure.

Teaching Assistants may be asked to make telephone contact with families who are not at school. They may also be asked to be with the teacher in any film clips. In the film clips staff will be dressed as though they were teaching in school and be filmed against a bare background and in a quiet space.

Curriculum Leaders:

Alongside their teaching responsibilities curriculum leaders will be responsible for supporting teachers to provide a broad and balanced curriculum and alert teachers to subject specific resources.

Headteacher & Deputy headteacher:

Alongside any teaching responsibilities senior leaders will monitor the effectiveness & security of the home learning. They will also provide support to class teachers and ensure they have resources they need to deliver home learning.

Designated Safeguarding Leads:

The DSLs will ensure the school's safeguarding protocols and procedures are being followed. They will also make at least weekly contact with all vulnerable families.

Office Manager

The office manager will be the first response to any issues with IT and report them to our IT support service. The office manager will also ensure that all school GDPR policies are followed.

Children and Families

Parents and Children

- Should be contactable during the school day
- Complete work to the deadline set by teachers
- Seek help if they need it from Teachers, Senior leaders or Teaching Assistants.
- Alert teachers if the child cannot complete the work or is ill
- Be respectful if making comments or concerns known to staff

Governors

- Monitor the school's approach to the provision of home learning to ensure that education remains as high quality as possible
- Ensure that staff are certain that home learning systems are secure for both data protection and safeguarding reasons

Data protection

The accessing of personal information is in line with our Data protection Policy
Staff will need to collect or share personal data such as names, telephone numbers, email addresses as part of the home learning system. As long as this processing is necessary for the school's official functions, individuals won't need to give permission for this to happen.

All staff must take the appropriate steps to ensure that their devices are secure. This includes

- Keeping devices password protected
- Ensuring that the hard drive is encrypted
- Making sure that the device locks if left for a period of time

What provision is in place for those families who cannot access online learning

Due to the age and developmental stage of the children the use of on-line learning will be minimal. Printed resources and packs will be made available to all families. Teachers will e mail and text ideas for daily learning. The daily and weekly learning plans will include practical learning as well as on-line learning. If parents are experiencing difficulties they would contact the class teacher in the first instance. Where a family are experiencing real difficulties the school will provide additional practical resources and printed learning.

Assessment/ Monitoring of learning and providing feedback:

Parents will be able to e mail learning to teachers or load it onto Google Docs. If parents require teachers to provide marking & feedback work will be left at school for 72 hours to quarantine before marking. It will then be quarantined for a further 72 hours before parents can collect. There will be set collection times. If a family is isolating they will not be able to collect or drop off work in person.

Provide regular curriculum updates to all stake holders

Governors will receive an update from the Headteacher when a Year Group is isolating and accessing home learning.

An end of term update of individuals isolating will be provided.

Further updates will be shared via text, email and newsletter to parents.

Communication and support for parents

Parents can access the school's facebook page and website from their telephones or computers. Teachers will text and/or e mail parents every day. Any message received after 4.30 pm will be responded to the next day.

Any complaints or concerns shared by parents and pupils should be managed using our school complaints and Safeguarding policies.

Monitoring of child/parent wellbeing and progress

Class teacher to be first point of call for any issues then to refer to the Headteacher

The Headteacher will liaise with parents to reassure and provide practical support for both parents and children.

A questionnaire to parents regarding access to learning and resources will support any review process.

Monitoring of staff well being

Clear and realistic expectations are in place. All staff are held responsible for the learning and progress of their children.

Clear guidelines are in place for staff to follow and update training for the system for staff support is provided. This includes setting of work, accessing work ,responding and feedback.

There are open communication lines with SLT for all staff

Evaluation of the effectiveness of all systems

Ongoing clear communication with all stakeholders will provide evaluation of systems in place. The school will regularly examine how effective the approach is for groups: Vulnerable, disadvantaged and SEND children.

The number of children accessing and responding to the learning will be continually monitored. Improvements of our school system will be encouraged with regular feedback and sharing of good practice

Date: October 2020

Review: October 2021

Signed: